



PERRY PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

I hereby give notice that the annual meeting of the Perry Parish Council will be held at 1900 hours on WEDNESDAY 4th OCTOBER 2023 at the Grafham Water Sailability Clubhouse, Grafham Water Centre

Dated this day 27th September 2023

Eugene Smith

Eugene Smith, Clerk to the Perry Parish Council

Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Members of the public and press are invited to attend

AGENDA

23/69

Apologies

To receive and approve apologies and reasons for absence (*Local Government Act 1972 s 85(1)*)

23/70

Reports from County and District Councillors

23/71

Appointment of a councillor

For discussion (will require a proposer and seconder) and approval: to appoint Chris Jones as a councillor of Perry Parish Council, in accordance with the Local Government Act 1972, s.16A(1)

23/72

Open forum for public participation

Limited to 20 minutes in total, with each speaker allowed an initial five minutes.

23/73

Councillors' declaration of interest for items on the agenda

(*Localism Act 2011 ss 31&33*)

23/74

Minutes of the previous meeting

Proposal: To approve as a correct record the minutes of the Perry Parish Council Meeting held on 13th September 2023 (appendix one).

23/75 Clerk's report (for information only)

73/76 Parish / village matters

- a) HMP Littlehey developments
For discussion
- b) Overgrown garden in village property
For discussion / action

23/77 Events Working Party

- a) Events Working Party update (for information only)
- b) Summer 2024 event
 - i) For approval: securing Banquet Inns Bars for next June's event with a deposit of £250.00
 - ii) For approval: earmarking £250.00 to secure a band for same.
- c) Remembrance event
For discussion: Arrangements for Remembrance Day (Saturday 11th, observed on Sunday 12th November 2023).

23/78 Highways, pavements and traffic

- a) Local Highways Improvement (LHI)
 - i) For discussion / approval: procurement of a speeding survey to provide evidence for a potential LHI bid (see also appendix two).
 - ii) For discussion: consultation with residents and stakeholders (see appendix two).
- b) Parking on Crow Spinney Lane
For discussion: obstructions caused by parking on Crow Spinney Lane, specifically the section between The Drive and East Perry (B661)

23/79 Update on meetings and training attended

23/80 Council administration

- a) For noting: the resignation of Martin Wilson as a councillor of Perry Parish Council.
- b) For approval: to amend item 6.4 of Perry Parish Council Financial Regulations from:

Cheques or orders for payment drawn on the bank account in accordance with the schedule as presented to council or committee shall be signed by two members of council. A member who is a bank signatory having a connection by virtue of family or business relationships with the beneficiary of a payment, should not, under normal circumstances, be a signatory to the payment in question.

To:

Cheques or orders for payment drawn on the bank account in accordance with the schedule as presented to council or committee shall be signed by two members of council. The council shall maintain three bank signatories.

23/81 Finance

- a) For noting: the bank reconciliation for Quarter One (April – June 2023)
- b) For approval: Councillor Eleanor Abbs to become a signatory for the Perry Parish Council Unity Trust bank account.
- c) For approval: Councillor Jo Shirreffs to become a verifier of Perry Parish Council bank reconciliations, in accordance with Perry Parish Council Financial Regulations item 2.2.
- d) For noting: a payment of £210.00 was made to the British Legion on 20th September 2023 for the remembrance statue (approved 12th July 2023, minute ref. 23/44/a).
- e) Proposal: to approve / ratify (signified by*) the following payments (see also appendix three):
 - Antony Abbs (Four Seasons, grass cut seven): **£220.00**
 - Eugene Smith (stationery, first aid and litter pick materials): **£106.26**
 - Grafham Water Sailability (clubhouse use for September's PPC meeting): **£30.00**
 - Perry in Bloom: **£54.75**

 - Eugene Smith (clerk's salary September 2023)*: **confidential**
 - Eugene Smith (home working allowance September 2023)*: **£26.00**
 - Colin Beesley (handyman's wages September 2023)*: **confidential**
 - HMRC (September 2023)*: **£46.00**

23/82 Agenda items for the next Perry Parish Council meeting

Additional items must be received by the clerk no later than Monday 30th October 2023.

23/83 Date of next Perry Parish Council meeting

Wednesday 8th November at 1900 hours.

23/84 Motion to exclude the public and the press

Proposal: That the public (including representatives of the press) be excluded during the consideration of the remaining item (22/254) because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 3 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

23/85 Personnel review

- a) For discussion / approval: council mobile phone.

- b) For discussion / approval: clerk's paid study time and learning agreement (see appendices four and five).