



PERRY PARISH COUNCIL

Minutes of the Perry Parish Council Meeting held at 1900 hours on Wednesday 8th November 2023 at the Grafham Water Sailability Clubhouse

Present:

Parish Councillors: Chairman Sheila Brighton (SB), Vice Chairman Eleanor Abbs (EA), Chris Jones (CJ), Nigel Noone (NN), Emma Prew (EP), Jo Shirreffs (JS). The meeting was quorate.

County Councillor: Ian Gardener (IG)

District Councillor: Stephen Cawley (SC)

Members of the public: eleven

Clerk to the Council: Eugene Smith (ES)

23/86 Apologies

None

23/87 Reports from County and District Councillors

IG delivered his report, which is attached as Appendix One.

SC delivered his report, which is attached as Appendix Two.

23/96 Planning applications received (item moved forward)

The following application *Proposal: Construction of 4 No Dwellinghouses and Alterations to Existing Vehicular Access Site Address: Land Adjacent 26 West Perry, Perry Reference: 23/01981/FUL* was **approved**.

Action: ES to inform Huntingdonshire District Council

23/88 Open forum for public participation

A request was made to contact BT regarding fixing the broken glass panel on the B661 footpath.

Action: ES to contact BT.

A request was made to contact Royal Mail regarding smartening up the village post box.

Action: ES to contact Royal Mail.

The future of the Wheatsheaf public house was discussed.

Action: ES to investigate community pub ownership and report back at a future meeting.

23/89 Councillors' declarations of interest for items on the agenda

EA declared an interest regarding item 23/99/c.

23/90 Minutes of the previous meeting

The minutes of the Perry Parish Council meeting held on 4th October 2023 were approved as a correct record and signed by the Chairman.

23/91 Clerk's report

Attached as Appendix Three.

23/92 Vote of Thanks

A vote of thanks was given to Mark Duly for assembling and installing the village Tommy remembrance statue.

23/93 Parish / village matters

- a) HMP Littlehey developments
The response from HMP Littlehey was relayed, and is attached as appendix Four. To remain as a fixed agenda item until further notice.
- b) Christmas foodbank
Collection points were agreed as Perry General Stores, outside 1 Lymage Road and o/s 6 Glebe Road.
Action: EA to design an advertising poster.
- c) Neighbourhood Watch
Item **deferred** to the first meeting of 2024 (14th February 2024)
- d) Chichester Way hedges
Item **deferred** to December's meeting (13th December 2023).

23/94 Events Working Party

- a) JS provided a progress report.
- b) Remembrance event
JS provided an update on arrangements for Remembrance Day (Saturday 11th November, observed on Sunday 12th). It was **agreed** that the parish council would purchase a poppy wreath.
- c) Christmas 2023
Update to follow after the next Events Working Party meeting (Wednesday 22nd November 2023).

- d) Summer 2024
Update to follow after the next Events Working Party meeting
(Wednesday 22nd November 2023).

23/95 Highways, pavements and traffic

Local Highways Improvement (LHI)

- i) The decision on a shortlist of measures was deferred until December's meeting.
Actions: ES to research possible restrictions on the B661, the provision of speed cameras (not an option under this LHI scheme) and revise the LHI timeline.
- ii) The consultation process was **agreed**.
Action: ES to proceed with public and stakeholder consultations.

(item 23/96 was dealt with between items 23/87 and 23/88)

23/97 Update on meetings and training attended

CJ has attended a CAPALC (Cambridgeshire and Peterborough Association of Local Councils) councillor training course.

ES has continued to attend the Certificate in Local Council Administration (CiLCA) training, and a Procurement and Writing Simple Contracts & Agreements Training course, both run by CAPALC.

23/98 Council administration

Adoption of the Local Government Association Model Councillor Code of Conduct was **approved**.

23/99 Finance

- a) The bank service charge of £18.00 which was taken by Unity Trust bank on 30th September 2023 was **noted**.
- b) The budget monitoring document for April – September 2023 was **noted**.

c) The following payments were approved / ratified (signified by*):

- Antony Abbs (Four Seasons, grass cut eight): **£220.00**
- Eugene Smith (stationery, remembrance wreath, gift for statue installer [to come from chairman's allowance]): **£59.59**
- Eugene Smith (milage to CiLCA training 01/11/2023): (40miles @ 45p/mile) **£18.00**
- Grafham Water Sailability (clubhouse use for October's PPC meeting): **£30.00**

- Eugene Smith (clerk's salary October 2023)*: **confidential**
- Eugene Smith (home working allowance October 2023)*: **£26.00**
- Colin Beesley (handyman's wages October 2023)*: **confidential**
- HMRC (October 2023)*: **£36.80**
- CAPALC (procurement training 20th October and new councillor training 4th November)*: **£115.00**
- SLCC (CiLCA qualification submission fee)*: **£450.00**
- Banquet Inn Bars (deposit for summer 2024 event)*: **£250.00**
- SLCC Enterprises (Clerk's Manual)*: **£52.30**
- A. Jackson (daffodil bulbs)*: **£47.13**
- PGM Signs (Gaynes sign – manufacture)*: **£232.66**

23/100 Agenda items for the next Perry Parish Council meeting

JS suggested a recycling scheme for medical blister packaging.

Additional items must be received by the clerk no later than Monday 4th December 2023.

23/101 Date of next Perry Parish Council meeting

Wednesday 13th December 2023 at 1900 hours.

Meeting closed at 2045 hours.

END OF MINUTES

APPENDICES

To follow